FACULTY HEADER

**FAVOURABLE ETHICS OPINION**

**Study Title**:Title

**Reference Number**: xxx

**Date Resubmitted**: Date

# Thank you for resubmitting your application to the Faculty Ethics Committee and for making the requested changes/ clarifications.

# I am pleased to inform you that your research has been granted a favourable ethics opinion, on the basis described in the submitted documents listed at Annex A, and subject to standard general conditions (*See Annex B)*.

# Please note that the favourable opinion does not grant permission or approval to undertake the research/work. Management permission or approval must be obtained from any host organisation, including the University of Portsmouth or supervisor, prior to the start of the study.

Wishing you every success in your research

FACULTY/CHAIRS SIGNATURE LINE

Annexes

A - Documents reviewed

B - After ethics review

**ANNEX A** **Documents reviewed**

The documents reviewed for this application

|  |  |  |
| --- | --- | --- |
| *Document* | *Version* | *Date* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**ANNEX B - After ethics review**

1. This Annex sets out important guidance for those with a favourable opinion from a University of Portsmouth Ethics Committee. Please read the guidance carefully. A failure to follow the guidance could lead to the committee reviewing and possibly revoking its opinion on the research.

2. It is assumed that the work will commence within 1 year of the date of the favourable ethics opinion or the start date stated in the application, whichever is the latest.

3. The work must not commence until the researcher has obtained any necessary management/governance permissions or approvals including carrying out appropriate and required risk assessments – this is particularly pertinent in cases of research hosted by external organisations. The appropriate head of department should also be aware of a member of staff’s plans.

4. If it is proposed to extend the duration of the study beyond that stated in the application, the Ethics Committee must be informed.

5. Any proposed substantial amendments must be submitted to the Ethics Committee for review. A substantial amendment is any amendment to the terms of the application for ethics review, or to the protocol or other supporting documentation approved by the Committee that is likely to affect to a significant degree:

(a) the safety or physical or mental integrity of participants   
(b) the scientific value of the study  
(c) the conduct or management of the study.

5.1 A substantial amendment should not be implemented until a favourable ethics opinion has been given by the Committee.

6. At the end of the work a final report should be submitted to the ethics committee. A template for this can be found on the University Ethics webpage.

7. Researchers are reminded of the University’s commitments as stated in the [Concordat to Support Research Integrity](http://www.universitiesuk.ac.uk/highereducation/Documents/2012/TheConcordatToSupportResearchIntegrity.pdf) viz:

* maintaining the highest standards of rigour and integrity in all aspects of research
* ensuring that research is conducted according to appropriate ethical, legal and professional frameworks, obligations and standards
* supporting a research environment that is underpinned by a culture of integrity and based on good governance, best practice and support for the development of researchers
* using transparent, robust and fair processes to deal with allegations of research misconduct should they arise
* working together to strengthen the integrity of research and to reviewing progress regularly and openly.

8. In ensuring that it meets these commitments the University has adopted the [UKRIO Code of Practice for Research](http://www.ukrio.org/publications/code-of-practice-for-research/). Any breach of this code may be considered as misconduct and may be investigated following the University [Procedure for the Investigation of Allegations of Misconduct in Research](http://www.port.ac.uk/accesstoinformation/policies/researchandknowledgetransferservices/filetodownload,180225,en.pdf). Researchers are advised to use the [UKRIO checklist](http://www.ukrio.org/wp-content/uploads/UKRIO-Recommended-Checklist-for-Researchers.pdf) as a simple guide to integrity.