Annual Review

Unless, a Major Review is due

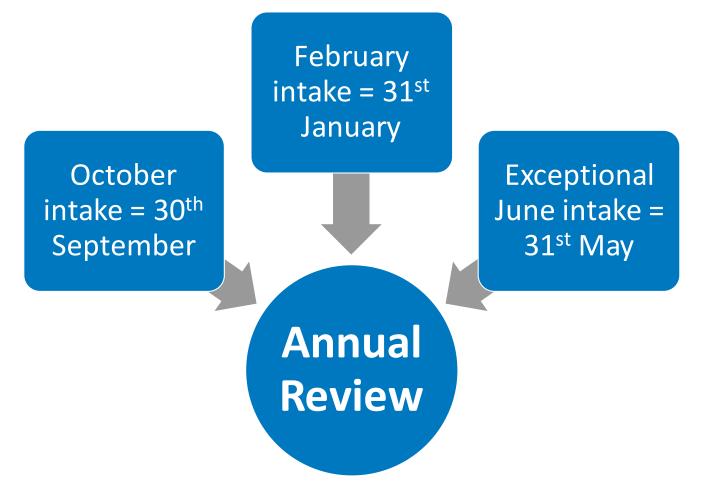
Unless, the PGRS has interrupted their studies

All PGRS for each year of registration

Annual Review Unless, the PGRS has submitted for examination



Annual Review Submission Dates



Guidance on the Annual Review requirements is available at

www.port.ac.uk/annualreview



The Annual Review Process Reminder

Research Degrees Team send reminder to PGR Student and Supervisory Team for Annual Review to be submitted by ~DATE~

PGR Student completes UPR8A and gathers additional evidence as required

Supervisory team complete UPR8B FRDC's & DRDC's supply list of approved Reviewers



The Annual Review Process Submissions

PGR Student submits UPR8A & evidence to annualreview@port.ac.uk First Supervisor sends UPR8B form to annualreview@port.ac.uk

UPR8A, UPR8B & required evidence sent to Review Panel by Research Degrees Team



The Annual Review Process Meeting

Annual Review Meeting arranged

All Panel Members and PGRS in attendance at the Annual Review Meeting



The Annual Review Process Outcomes



Review Panel's recommendation sent to Research Degrees Team via UPR11 form, who confirm decision in writing



The Annual Review Final Review

Application Insufficient: Final Review meeting required



Work required and submission date notified to PGR Student by Research Degrees Team

After submission, documents are sent to the panel. First Supervisor organises Final Review meeting date, time & venue and notifies Research Degrees Team



The Annual Review Final Review Outcomes



Confirm Registration (with or without recommendations)

Final Review meeting decisions via UPR14AR form Further Supporting Evidence is necessary

Downgrade PhD to MPhil

Discontinue registration

