

Algorithm 2: flowchart for concerns about student achievement, raised by practice



Flowchart 3: Algorithm for management of significant or ongoing concerns about a student, raised by practice/employer.

The placement provider identifies significant or ongoing concerns about a student's / temporary registrant's performance in practice. The employer completes the "Raising a concern about a student" form <u>here</u>. Feedback, assessment, action planning and collaboration between placement provider and University personnel are inappropriate due to the severity of the concern (see

Rationale to withdraw placement agreed with practice education link, who is in consultation with personal tutor and academic assessor (will advise course leader and programme lead).

Student informed of decision to withdraw practice. Academic assessor informed. Academic assessor will liaise with practice supervisor/ assessor and personal tutor. Decision recorded within practice assessment documentation. Student advised to contact academic advisor and personal tutor at earliest opportunity.

Placement education link notifies UoP course leader of decision to withdraw a practice placement for a student (within 1 working day). Verbal notification is supported by formal written statement within 5 working days and sent to Programme Lead and Head of School.

Programme lead, course leader and academic assessor agree actions to support student and implementation of relevant University of Portsmouth processes (e.g. referral to personnel to assess need for Fitness to Practise procedure / alternative placement if appropriate).

Academic assessor informs Faculty Placement Office. Academic assessor liaises with the Programme lead and course leader and agree actions for updating placement education team. Programme lead proceeds with relevant process and updates Head of School of outcome. Course lead will arrange for placement education team to be appraised of

relevant points and implement any actions required.